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COUPLE COMMUNICATION – Instructor Materials – Order Form & Information

NOTE: Instructor materials are available to people who have registered for or who have attended a COUPLE COMMUNICATION Instructor Training Workshop.

Shipping: In the U.S., we ship via United Parcel Service. On all materials shipped to a residence, add \$2.00. (UPS charges extra for residential delivery.) If you require expedited delivery, we will be happy to accommodate. Check with us for additional charges.

Canadian Shipping Fees for Materials: Call for the shipping/handling charges. Payment in U.S. funds only, check drawn on a U.S. bank, or by credit card. When applicable, recipient also pays Canadian duty, brokerage

fees, and taxes upon receipt. We normally ship by United Parcel Service. Upon request, we will ship via postal air. If you prefer expedited service, check with us for additional charges.

Orders from outside of U.S. or Canada: We ship via air postal, insured, unless you prefer a more expedited method. Payment by credit card only.

Payment Methods: We accept prepaid checks or credit cards (VISA, Mastercard, or American Express).

You may print this form, fill it out, and then mail, fax, or call the information to our office.

Item Description	Quantity	Per Item	Total
_____	_____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____
_____	_____	\$ _____	\$ _____

U.S. Shipping Fees for Materials:
 \$8.00 for materials up to \$20.00
 \$9.00 for materials up to \$50.00
 \$10.50 for materials up to \$75.00
 \$12.00 for materials up to \$150.00
 \$12.50 for materials up to \$250.00
 6% for material charges above that

Subtotal: \$ _____
Shipping Fee: \$ _____
 If shipping to a residence, add \$2.00: \$ _____
CO Residents add 2.9% sales tax on materials and shipping: \$ _____
TOTAL: \$ _____

Payment using: Check Enclosed VISA Mastercard American Express

Card # _____ Exp Date _____ CODE _____

Signature _____

Billing Address of Credit Card:

Name _____
 Organization: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Email: _____

Shipping Address (if different from Billing Address):

Name _____
 Organization: _____
 Address: _____
UPS does not ship to a PO BOX
 City: _____ State: _____ Zip: _____
 Phone: _____
 (at shipping location)